# TOWN OF EVANS

# ANNUAL ORGANIZATIONAL MEETING Minutes JANUARY 6, 2016

**Councilmen:**
**Hon. Jeanne M. Macko**
**Hon. Dennis M. Feldmann**

**Supervisor:**
**Hon. Mary Hosler**

***RESOLUTION 2016-001***

Supervisor Hosler moved and Councilman Feldmann seconded,

RESOLVED: that the voting order for Town Board Meetings is hereby set as follows: Councilman Feldmann, Councilman Macko, Supervisor Hosler, effective January 1, 2016.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-002***

Councilman Macko moved and Councilman Feldmann seconded,

The Supervisor shall serve as the primary administrator of the operations of the Town Hall and in the absence of the Supervisor, the designated Deputy Supervisor shall serve.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-003***

Councilman Feldmann moved and Councilman Macko seconded,

RESOLVED: that the Town Board acknowledges the appointment of, Mary Holl as Secretary to the Supervisor at starting salary of $42,000, payable bi-weekly, effective January 1, 2016.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-004***

Supervisor Hosler moved and Councilman Macko seconded,

RESOLVED: that in all matters of parliamentary procedure Robert's Rules of Order shall prevail, except where such Rules are inconsistent with local rule or resolution pertaining to the conduct of Town Business.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-005***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: that the order of business for the conduct of the Town of Evans Town Board Meetings for the year 2016 shall be as follows:

| | |
|---|---|
| I | Call the Meeting to Order |
| II | Pledge of Allegiance |
| III | Roll Call |
| IV | Approval of the Minutes |
| V | Communications |
| VI | Privilege of the Floor on Meeting Agenda Items & other issues |
| VII | Public Hearing and Bid Openings |
| VIII | Committee and Department Head Reports |
| IX | Town Clerk Reports |
| X | Old Business |
| XI | Resolutions |
| XII | Licenses |
| XIII | Audit of Bills |
| XIV | Adjournment |

BE IT FURTHER RESOLVED: Privilege of the Floor is adopted as follows:

The Town of Evans appreciates input from the General Public during the Privilege of the Floor period which is offered at each Regular Meeting of the Town Board, the following policy will be enforced at every meeting:

- Speakers must be recognized by the presiding officer;
- Speakers must state their name, address and organization, if any;
- The public shall only be allowed to speak during the designated period of the meeting;
- Comments shall be related to Town of Evans business only;
- Speakers will be limited to three minutes per person per period;
- Speakers may not yield any remaining time they may have to another speaker;
- All remarks must be addressed to the Town Board as a body and not to any individual member thereof;
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste;
- Unacceptable behavior will not be tolerated and may result in removal from the building and/or loss of future privileges of the floor.

In addition, interested parties or their representatives may address the Town Board by written communication.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-006***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that the following rules will govern the conduct of business for the Town Board Meetings:

A. The agenda shall include resolutions, bills and reports. Items received after 11:00 AM on the Monday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting.

B. By 4:00 PM on the Monday preceding the Board Meeting, the Town Clerk or the Town Supervisor shall distribute a copy of the agenda to each Board Member and the Town Attorney. The copy shall be in a sealed envelope and shall include all written resolutions and important correspondence.

C. The agenda shall not be departed from except with a two-thirds vote of the entire Town Board.

D. If the Town Board has voted to depart from the agenda, as provided above, the Town Board may, by a Two-thirds vote of the entire Town Board, require that any resolutions not on the agenda be produced in written form prior to a vote being taken on such resolution.

E. All matters shall be continued on the agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

F. Correspondence shall be disposed of at the time of reading in the following manner:

(1) by voting to receive and file by a majority vote of the entire Town Board,
(2) by passage of a resolution concerning the correspondence,
(3) by referring the correspondence to a committee, or
(4) by tabling the matter. If tabled, the item can be taken off the table that same meeting, or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed of.

G. Whenever the Town Board amends a resolution passed at a previous meeting, there shall be added to the official record of minutes of such previous meeting a marginal notation referring to the subsequent amending action.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-007***

Supervisor Hosler moved and Councilman Feldmann seconded,

RESOLVED: that the Town Board of the Town of Evans hold its regular meetings at 7:00 PM on the following dates in **2016:**

| | | | |
|---|---|---|---|
| January 6, 20 | February 3, 17 | March 2, 16 | April 6, 20 |
| May 4, 18 | June 1, 15 | July 20 | August 17 |
| September 7, 21 | October 5, 19 | November 2, 16 | December 7, 21 |

And be it further

RESOLVED: that each such meeting preceded by an agenda meeting to be held at 6:00 p.m.; and be it further

RESOLVED: that work sessions of the Town of Evans will be held at 6:00pm on the following dates in **2016**:

| | | | |
|---|---|---|---|
| January 20 (5pm), 27 | February 10, 24 | March 9, 23 | April 13, 27 |
| May 11, 25 | June 8, 22 | July 13 | August 10, 24 |
| September 14, 28 | October 12, 26 | November 9, 30 | December 14, 28 |

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-008***

Councilman Macko moved and Supervisor Hosler seconded,

RESOLVED: that the regular hours of the Evans Town Hall shall be from 8:00 AM to 4:00 PM Monday, Tuesday, Thursday, Friday, and Wednesday from 9:00 AM to 5:00 PM.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-009***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that the following holidays will be observed as paid holidays by the full-time employees of the Town of Evans not covered by a collective bargaining unit:

| | | | |
|---|---|---|---|
| New Years Day | 1/1 | Columbus Day | 10/10 |
| Martin Luther King | 1/18 | Election Day | 11/8 |
| President's Day | 2/15 | Veterans Day | 11/11 |
| Good Friday | 3/25 | Thanksgiving Day | 11/24 |
| Memorial Day | 5/30 | Day after Thanksgiving | 11/25 |
| Independence Day | 7/4 | Day before Christmas | 12/23 |
| Labor Day | 9/5 | Christmas | 12/26 |

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-010***

Supervisor Hosler moved and Councilman Macko seconded,

RESOLVED: that Supervisor Hosler be and hereby is permitted to sign her signature by facsimile pursuant to Town Law, and be it further

RESOLVED: that Paychex, Inc. is authorized to issue checks in payment of payroll for the Town of Evans under a facsimile as they may designate as long as their services are needed by the Town.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-011***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: that Evans Bank, Key Bank, Manufacturers and Traders Trust Company, Citizen Banks, and/or Chase/JP Morgan Bank be and hereby are designated Depositories in which the Supervisor of the Town of Evans, New York, shall deposit all monies which shall come into her hand by virtue of her office.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-012***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that the Evans Bank, and/or Keybank be and hereby are designated as the depositories for the Town Clerk's accounts. The Town Clerk shall deposit all funds received by her for the Town of Evans therein: these designations being pursuant to the authority contained in Section 64, Subdivision 1 of the Town Law, and be it further

RESOLVED: that the Town Clerk be and the same is hereby authorized to deposit, from time to time, with Evans Bank, Key Bank, Manufacturers and Traders Trust Company, Charter One Commercial and Chase/JP Morgan Bank, such funds as come into the hands of said Town Clerk in Negotiable Order of Withdrawal accounts, Certificates of Deposit and/or time Deposit Accounts, as the said Town Clerk may from time to time elect, but that any such deposits shall be made in such a fashion that they shall mature, without penalty, sufficiently in advance of any date required for the transmittal of such funds to any municipal body entitled to the same.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-013***

Supervisor Hosler moved and Councilman Macko seconded,

RESOLVED: that *The Sun* is hereby designated as the official newspaper of the Town of Evans for the calendar year 2016, and that the Buffalo News may be used if additional coverage is needed.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-014***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: Investment Policy -- The objectives of the Investment Policy of the Town of Evans are to minimize risk; to insure that investments mature when the cash is required to finance operations; and to insure a competitive rate of return.

In accordance with their policy, the Chief Fiscal Officer is hereby authorized to invest all funds, including proceeds of obligations and reserve funds in:

Certificates of Deposit issued by a bank or trust company authorized to do business in New York State.

Repurchase Agreements involving the purchase and sale of direct obligations of the United States; and

Time Deposits Accounts in a bank or trust company authorized to do business in New York State.

All other Town Officials receiving money in their official capacity must deposit

such funds in negotiable order of withdrawal accounts.

COLLATERAL -- Certificates of deposit shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligations of New York State or obligations of the United States or obligations of federal agencies the principal and interest of which are guaranteed by the United States or obligations of New York State local governments. Collateral shall be held by the seller bank's trust department or its designate. The market value of collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Collateral shall be monitored no less frequently than quarterly.

Investments in time deposits, certificates of deposit and repurchase agreements are to be made with banks or trust companies.

The Town will encourage the purchase and sale of investments through a competitive or negotiated process involving telephone solicitation of at least two bids for each transaction.

At the time independent auditors conduct the annual audit of the accounts and financial affairs of the Town the independent auditors shall audit the investments of the Town for compliance with the provisions of these Investment Guidelines.

The provisions of these Investment Guidelines any amendments hereto shall take effect prospectively, and shall not invalidate prior investment.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-015***

Councilman Feldmann moved and Councilman Macko seconded,

RESOLVED, that the following individuals are authorized signatures for the following Town of Evans Accounts with the Evans Bank, Angola, New York 14006:

| | |
|---|---|
| Asset Forfeiture Fund – Police (xxxxx4000) | Ernest Masullo, Chief of Police |
| Police Reserve (x2001) | Jordan Malecki, Drescher & Malecki, LLP<br>Mary K. Hosler, Supervisor |
| Combined Checking (xxx2468)<br>Combined Savings (xxxx2400)<br>Certificate of Deposit (xx0030)<br>SRO Account (xx4020)<br>Tax Reserve (xxxxxx4001)<br>BAN Account (xx4000)<br>TA Checking (xxx6573)<br>Payroll (xxxxx0000)<br>T&A Greenspace (xxxxx5000)<br>Grant Reserve (xx4001)<br>Municipal DDA (xx9000)<br>Revolving Loan (xx6000)<br>Statement Savings (xx3360) | Jordan Malecki, Drescher & Malecki, LLP<br>Mary K. Hosler, Supervisor |

BE IT FURTHER RESOLVED, that Keith Dash and Diana Cafferty will no longer be authorized signers of the above accounts.

and;

BE IT FURTHER RESOLVED, that Jordan Malecki will remain as the designated System Administrator of the online banking.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-016***

Supervisor Hosler moved and Councilman Macko seconded,

RESOLVED: that the wages of all personnel are hereby established for **2016** in accordance with the Union Contracts in effect with the following Collective Bargaining Units:

I.B.E.W. Local 41
P.B.A.
U.A.W
C.S.E.A.
S.E.I.U.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-017***

Councilman Macko moved and Supervisor Hosler seconded,

RESOLVED: that the part time clerks, seasonal laborers and caretakers are hereby appointed, in accordance with provisions of Civil Service rules, as per the attached list, for the year 2016 with their respective rates. (Exhibit A)

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-018***

Councilman Macko moved and Supervisor Hosler seconded,

RESOLVED: that J. Grant Zajas and Michelle M. Parker be retained as Town Prosecutors for the calendar year 2016 to prosecute non-criminal violations within the jurisdiction of the Town of Evans Justice Court, subject to the confirmation of the Erie County District Attorney and that they be compensated for the calendar year 2016 in the amount of $10,605.00 each, payable bi-weekly.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-019***

Supervisor Hosler moved and Councilman Feldmann seconded,

RESOLVED: that the Town Clerk is authorized to advertise the RFP for a firm to conduct the audit for the Town Board.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-020***

Councilman Macko moved and Supervisor Hosler seconded,

RESOLVED: the following appointments are hereby made and pay rates established in the Police Department for the Year 2016. (Exhibit C)

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-021***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that the following Town Officials be salaried as budgeted effective January 1, 2016 as follows:

| | |
|---|---|
| Supervisor | $40,000 |
| Councilman (2) | 15,300 |
| Director of Finance | 65,000 |
| Town Clerk | 56,365 |
| Superintendent of Highways | 61,238 |
| Town Justice (2) | 22,819 |
| Police Chief | 103,658 |
| Registrar of Vital Statistics | 5,635 |
| Deputy Registrar of V.Stats (2) | 1,150 |
| Drainage Coordinator | 13,600 |
| Director of Community Devel. | 42,500 |
| Coordinator of Public Works | 10,000 |
| Director of Budget | 15,000 |

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-022***

Supervisor Hosler moved and Councilman Macko seconded,

RESOLVED: that the Town Board acknowledge the appointment made by the Supervisor of Keith Young of Angola, New York as the Town of Evans Historian for the calendar year 2016.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-023***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby approve the Town Justices appointments of Rachel Miller and Melissa A. Kapuszcak as Clerks to the Town Justices, for the year 2016.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-024***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that the Town Board of the Town of Evans does hereby acknowledge the Town Clerk's appointment of Lynn R. Stoessel and Kimberly A. Milks as Deputies and the Superintendent of Highway's appointment of Nicholas Mecca, Jr. as Deputy Superintendent of Highway, for the year 2016

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-025***

Supervisor Hosler moved and Councilman Macko seconded,

RESOLVED: that the following Town Officials and/or Department be and are hereby authorized to continue their Petty Cash Funds in the amounts set forth, and further that they present a monthly report to the Town Board concerning their Petty Cash Funds:

| | |
|---|---|
| Lynn M. Krajacic, Town Clerk | $ 650.00 |
| Justice Department | 100.00 |
| Parks Department | 50.00 |

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-026***

Councilman Macko moved and Councilman Feldmann seconded,

WHEREAS: Section 142 of the Highway Law requires the Town Board to approve all purchases of equipment, tools and other implements utilized for the highway maintenance in excess of $1,000.00 per year, and

WHEREAS: Section 103 of the General Municipal Law requires public bidding for purchases of equipment in excess of $10,000.00 for materials only and $20,000.00 for municipal contracts, and

WHEREAS: the Superintendent of Highways of the Town of Evans makes numerous purchases from time to time throughout the year in total not to exceed the detail line Items within the annual budget, and

WHEREAS: pursuant to Section 142 of the Highway Law, it is desirable to the Town Board to authorize the Superintendent of Highways to purchase said equipment, tools and other implements in excess of $1,000.00. Now therefore be it

RESOLVED: that the Superintendent of Highways is hereby authorized to, without prior approval of the Town Board, purchase equipment, tools, and other implements to be used for highway maintenance, construction, or reconstruction, snow plows or other devices for the removal of snow from highways in a sum not to exceed the limitations as prescribed under Section 103 of General Municipal Law as amended from time to time and in accordance with the Town's procurement policy.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-027***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that Paul Ryerse is hereby appointed ex-officio member of the Plumbing Board and shall be notified by the chairman of meetings and board actions for term to expire December 31, 2016.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-028***

Supervisor Hosler moved and Councilman Macko seconded,

RESOLVED: that Norman Bromley, Steve Fitzpatrick and Diane Held are hereby appointed to the Town of Evans Agricultural Advisory Committee for term to expire on December 31, 2018.

BE IT FURTHER RESOLVED: that Russell Barten of the Erie County Farm Bureau, Mary Hosler, Town of Evans Supervisor and Lori Szewczyk, Director of Community Development are hereby appointed ex-officio members of the Town of Evans Agricultural Advisory Committee, terms to expire December 31, 2016.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-029***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: that the following be appointed to the Town of Evans Plumbing Board, terms to expire on December 31, 2016:

Ross Guarino Robert Sciarrino Spencer Vail Larry Place

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-030***

Councilman Feldmann moved and Supervisor Macko seconded

RESOLVED: that the following be appointed to the Town of Evans Planning Board:

Michael J. Connors, term to expire December 31, 2019
Brian Bergum, term to expire December 31, 2022

BE IT FURTHER RESOLVED: that the following be appointed to the Town of Evans Zoning Board of Appeals, term to expire on December 31, 2020:

Andrew Yusick Tracy Spada

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-031***

Supervisor Hosler moved and Councilman Macko seconded,

RESOLVED: that Tim Maciejewski is hereby appointed to the Board of Assessment Review for the term expiring December 31, 2020.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-032***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: that each member of the Evans Zoning Board of Appeals, Board of Assessment Review, Planning Board and Plumbing Board shall be compensated at the rate of $40.00 per meeting attended, the Chairman be paid $55.00 per meeting attended, and the Secretary be paid $70.00 per meeting attended, to be paid quarterly, and, be it further

RESOLVED: that Andrew Yusick be appointed Chairman, Laurie Wojcik, Secretary, of the Zoning Board of Appeals; Jeffery White, Chairman, Jennifer Renaldo, Secretary of the Board of Assessment Review; Theodore Catalano, Chairman, Sondra Wiskup, Secretary of the Planning Board; and Larry Place, Chairman and Cheryl Francoforte, Secretary of the Plumbing Board, for terms to expire December 31, 2016; and, be it further

RESOLVED: Lori Szewczyk, Director of Community Development, is hereby designated Interim Head of Planning to be compensated at a rate of $250.00 bi-weekly until such position is filled.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-033***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that Lynn M. Krajacic is hereby appointed Registrar of Vital Statistics for the Town of Evans and that she and her Deputies receive as their compensation the annual salary as set by the Town Board.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-034***

Supervisor Hosler moved and Councilman Feldmann seconded,

RESOLVED: that John Ruszaj is hereby appointed Employee Safety Coordinator at an annual salary of $2,000.00 term to expire December 31, 2016.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-035***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: that the mileage allowance for town personnel utilizing their own vehicles on Town business shall be $0.45 (45 cents) per mile or the prevailing Federal Guideline, whichever is lower; and be it further,

RESOLVED: that lodging reimbursement rates shall be actual costs incurred. Meal and incidental per diem rates shall be in accordance with the current and prevailing federal guidelines for the respective locations. Individual local lunch rates shall be set at $15.00, for seminars.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-036***

Councilman Feldmann moved and Councilman Macko seconded,

RESOLVED: That all fixed asset transactions with value exceeding $500 shall be formally recorded for financial statement purposes.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-037***

Supervisor Hosler moved and Councilman Macko seconded,

WHEREAS: the Town of Evans does provide a town-owned vehicle to the Superintendent of Highways, and

WHEREAS: the Town of Evans is subject to Internal Revenue Service Regulations which require substantiation of personal and business use of Town-owned vehicles

NOW THEREFORE BE IT RESOLVED: that the Town of Evans Superintendent of Highways shall maintain a daily mileage log and provide such substantiation to the Payroll Office on a quarterly basis so that proper payroll adjustments are made in accordance with the law.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-038***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: that Lynn M. Krajacic, Town Clerk be and hereby is appointed custodian of the Town of Evans records and the vault at no additional compensation.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-039***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that the firms of Goldberg, Segalla and Mugel, Coughlin & Gerhart, LLP, are hereby approved to be retained for Labor Law and Legal Issues as needed at an hourly rate not to exceed $235.00 and travel time $170.00 per hour as needed.

VOTE RESULT: ROLL CALL VOTE
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-040***

Supervisor Hosler moved and Councilman Macko seconded,

RESOLVED: that the Town Board acknowledges the Supervisor's appointment of Guy Canonico Jr.,Evans, New York, as Disaster Coordinator for the Town of Evans for the year 2016; and

BE IT FURTHER RESOLVED: that the Town Board acknowledges the Supervisor's appointment of William Hamm as Deputy Disaster Coordinator for the Town of Evans for the year 2016.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-041***

Councilman Macko moved and Supervisor Hosler seconded,

RESOLVED: that Charles LaBarbera is hereby appointed Stormwater Management Officer for the year 2016 for the period of January 1, 2016 to December 31, 2016 at no additional compensation, and be it further

RESOLVED: that the Drainage Committee will consist of the following members:

Superintendent of Highways Stormwater Management Officer
Representative from Town Engineering Firm Town Supervisor

and will meet on the following dates:

March 3 June 2 August 4 October 6

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-042***

Councilman Feldmann moved and Councilman Macko seconded,

RESOLVED: that the following be appointed to the Sturgeon Point Advisory Board; term to expire on December 31, 2016.

Frank Rademacher - Chairman Mike Franey Sr. - Vice Chairman
Paul Ryerse Sr. Thomas Smaldino Arthur Buczkowski
David Sippel Scott J. Addison Jeffrey Jarzynski
Andrew Supon Eileen Flaherty Cheri Hahn - Secretary
Patrick Conrad – Sturgeon Point Marina

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-043***

Supervisor Hosler moved and Councilman Feldmann seconded,

RESOLVED: the following are hereby appointed to the Town of Evans Veteran's Committee to help local veterans be made aware of their benefits and rights, coordinate events such as Veteran's Day and Memorial Day activities, and to educate our youth on the role our military veterans have played in our Country's hertory, said terms to expire December 31, 2016

Chairman – Nino LaRusso
Kenneth Currin Edward Ferber Evangeline Conley
Jack Frost Samuel Lomando, Jr.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-044***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: that the following be appointed to the Parks and Recreation Advisory Board; term to expire on December 31, 2016.

Julie Roach Jeffrey Connors Judy Siniscalchi
Carrie Maciejewski Cindy Schmitz Carolyn Mazur
Katherine Nytz Brigam Ziehm Tracy Swyers
Melissa Green – Chairman Lee Widmer-Wick
Liason - Patrick Conrad - DPW Crew Chief

VOTE RESULT AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-045***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that the following be appointed to the Recycling Committee; term to expire on December 31, 2016.

Laura Nosbisch – Chairman Linda Welka Dave Mosher Truman Partridge
Bill Montroy John Wilson - Village of Angola Liaison

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-046***

Supervisor Hosler moved and Councilman Feldmann seconded,

RESOLVED: that Lori A. Szewczyk be appointed Director of Community Development; term to expire December 31, 2016 and;

BE IT FURTHER RESOLVED: that the following be appointed to the Economic Development Committee, term to expire on December 31, 2016.

Barbara Lamerau Andrew Yusick James Harrity
Karen Erickson John Cappellino Jerry Bartone
Jeffrey White Vincent Gugliuzza Alex Knowles
James Przepasniak

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-047***

Councilman Macko moved and Councilman Feldmann seconded,

RESOLVED: that Mary Hosler be appointed Director of Personnel with a term to expire December 31, 2016 at no additional compensation

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-048***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that the following be appointed to the Lake Erie Beach Task Force, term to expire December 31, 2016

Paul Ryerse Ernie Masullo Sandra Brant
Larry Atti Kimberly Hulburd Tom Pecoraro

| | | |
|---|---|---|
| Sandy Reynolds | Kimberly Heimburg | Jill Clark |
| Guy Canoncio Jr | Phil VanKoughnet | Bill Holland |
| Ken Swanekamp | Lori Szewczyk | Michael Emhof |
| Bill Montroy | | |

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-049***

Supervisor Hosler moved and Councilman Feldmann seconded,

RESOLVED: that the following be appointed to the Conservation Advisory Committee, term to expire on December 31, 2016:

David Mosher-Chairman Tom Marks – Vice-Chairman/Secretary

| | | |
|---|---|---|
| Daniel Decker | Dr. Joseph Mecca | Harry Watkins |
| James Snider | John Szydlowski | Dick Mayer |
| Truman Partridge | William Henry | Paul Michalec |
| Michael Hontz | | |

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-050***

Councilman Macko moved and Supervisor Hosler seconded,

RESOLVED: that the following be appointed to the Senior Citizen Advisory Board; term to expire on December 31, 2016.

| | | |
|---|---|---|
| Julie Roach | Barb Schmidt | Veronica Sullivan |
| Jill Feldmann | Mary Haspenpusch | Tony Manoro |
| Brenda Fronczak | | |

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-051***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED: that the firm of Ronald Bennett, Esquire, Holland, NY and the firm of Leonard Berkowitz, Esquire, Orchard Park, NY are hereby approved to be

retained for matters regarding real property tax assessment matters and related issues, as needed, at an hourly rate not to exceed $200.00 per hour.

VOTE RESULT: Roll Call Vote
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-052***

Supervisor Hosler moved and Councilman Feldmann seconded,

RESOLVED: that the following be appointed to the Town of Evans Committee on Disabilities, terms to expire on December 31, 2016:

| | | |
|---|---|---|
| Katherine Nytz | Trisha Nowack | Sharon Valites |
| Patrick Kramer | Carrie Maciejewski | |

BE IT FURTHER RESOLVED: Mary Holl is hereby appointed ADA Officer for the year 2016 at no additional compensation.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-053***

Councilman Macko moved and Supervisor Hosler seconded,

RESOLVED: that Mary Holl, be appointed the Affirmative Action Officer for the Town of Evans effective January 1, 2016 to December 31, 2016 at no additional compensation.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-054***

Councilman Feldmann moved and Supervisor Hosler seconded,

RESOLVED, that Paul E. Ryerse, be appointed the Town of Evans Electrical Inspector at a stipend of $3,000.00 per year for the period of January 1, 2016 to December 31, 2016.

VOTE RESULT: Roll Call Vote
Councilman Feldmann - AYE
Councilman Macko - AYE
Supervisor Hosler - AYE

***RESOLUTION 2016-055***

Supervisor Hosler moved and Councilman Feldmann seconded,

RESOLVED, that the following be appointed to the Climate Smart Community Task Force, effective January 1, 2016 to December 31, 2016.

William Henry Aliesa Adelman Robert Trembath
Climate Coordinator – Mark Gardner - Lake Shore Central

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-056***

Councilman Macko moved and Supervisor Hosler seconded

RESOLVED, that the following be appointed to the Town of Evans Dog Park Committee, term to expire December 31, 2016.

| | | |
|---|---|---|
| Megan Scritchfield | Carol Zimmerman | Kim Heimburg |
| Victoria Kurek | Kay Curtin | Michael Franey |
| Emily Warren | Kelly Zielinski | Jill Feldmann |

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-057***

Councilman Feldmann moved and Supervisor Hosler seconded

**RESOLVED**, that Lynn M. Krajacic, Town Clerk is hereby appointed Records Management Officer and Ernie Masullo Records Management Officer for the Police Department at no additional compensation.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-058***

Supervisor Hosler moved and Councilman Feldmann seconded

Notification by Supervisor of Committee and Liaison appointments for 2016 as follows:

| Councilman Feldmann | Councilman Macko |
|---|---|
| Cable | Lake Erie Beach Task Force |
| Conservation | Drainage & Flooding (Highway) |
| Recycling | Utilities |
| Landfill & Solid Waste | Emergency Medical Services |
| Courts | Fire Companies |
| Dog Park | Assessor |
| Disabilities Board | Recreation Advisory |
| Veterans Board | Sturgeon Point Advisory |
| Agriculture Board | |
| DPW (Highway, Water, Parks) | |

In addition to her duties to oversee all Departments, the Supervisor will also be direct liaison to the following:

Seniors
Government Liaison
Economic Development
Police Department
Building Inspector
Zoning
Planning

| Supervisor Hosler | All Board Members |
|---|---|
| All Departments | Accounting/Finance/Audit |

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

***RESOLUTION 2016-059***

Councilman Feldmann moved and Councilman Macko seconded, to adjourn the annual Organizational meeting to the regularly scheduled January 6, 2016 Town Board meeting.

VOTE RESULT: AYES- Feldmann, Macko, Hosler
NAYS- none

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn M. Krajacic
Town Clerk

| Town of Evans **EXHIBIT A** | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| | **CARETAKER(S) Part-time** | | | | **2016 Rate** | | |
| | | | | | | | |
| Highway | Karen | Dybowski | | | $70.00 | (per week) | |
| Maintenance | John | Dutchess | | | $ 10.00 | | |
| Maintenance | Karen | Dybowski | | | $ 10.50 | | |
| Maint. Electrical | Gary | Huber | RPT | | $11.75 | | |
| | | | | | | | |
| | **CLERK(S) Part-time** | | | | | | |
| | | | | | | | |
| | Kathy | Buckley | | | $10.00 | | |
| | Dorothy | Clark | | | $10.00 | | |
| | Judith | Dutchess | | | $11.00 | | |
| | Nancy | Furey | | | $10.00 | | |
| | Patricia | Latimore | | | $10.25 | | |
| | Antoinette | Pinter | | | $10.50 | | |
| | Beth | Rammacher | | | $10.00 | | |
| | Jennifer | Renaldo | RPT | | $11.00 | | |
| | Jeanette | Rodriquez | | | $10.00 | | |
| | Marla | Schifano | | | $ 9.25 | | |
| | Teresa | Wallace | | | $10.00 | | |
| | Sondra | Wiskup | | | $ 9.25 | | |
| | Flora | Dentice | | | $11.00 | | |
| | | | | | | | |
| | **ASSISTANT CODE ENFORCEMENT OFFICER P/T** | | | | | | |
| | Richard | Vasile | | | $16.00 | | |
| | | | | | | | |
| | **HIGHWAY DEPARTMENT** | | | | | | |
| | Laborers Part-time (Seasonal) | | | | | | |
| | 1st Year | | | | $ 9.25 | | |
| | 2nd year | | | | $ 9.50 | | |
| | 3rd year | | | | $10.00 | | |
| | Truck Driver | | | | $13.00 | | |
| | | | | | | | |

| EXHIBIT B | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| Parks/Marina/Seniors | | | | | 2016 Rate | | |
| | | | | | | | |
| | Van Driver(s) and Part-time | | | | | | |
| Marina | William | Erickson | | | $11.00 | | |
| Seniors | John | Fowler | | | $ 9.00 | | |
| Seniors | John | Kurz | | | $ 9.00 | | |
| Seniors | Nicolas | Mathewson | | | $ 9.00 | | |
| Parks | Daniel | Wright | | | $11.00 | | |
| | | | | | | | |
| Laborer/Gateguard/Nightwatchman | | | | | | | |
| | | | | | | | |
| Parks | Gerald | Beamish | RPT | | $11.50 | | |
| Parks | Peter | Del Prince | RPT | | $11.00 | | |
| Parks | Scott | Dillon | RPT | | $11.00 | | |
| Parks | Mark | Postle | RPT | | $11.50 | | |
| | | | | | | | |
| Seniors | Nicholas | Mathewson | RPT | | $ 9.00 | | |
| Seniors | Rebecca | Roach | RPT | | $ 9.25 | | |
| Seniors | Dylan | Wentland | | | $ 9.00 | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | EXHIBIT C | | | | | | | |
| | POLICE DEPARTMENT PERSONNEL | | | | | 2016 Rate | | |
| | Police Officer(s) Part-time | | | | | | | |
| | | John | Geary | | | $17.25 | | |
| | | Nicholas | Blasz | | | $17.25 | | |
| | | John | Arns | | | $17.25 | | |
| | | Graig | Leone | | | $17.25 | | |
| | | James | Bouchard | | | $17.25 | | |
| | Public Safety Dispatcher(s) Part-time | | | | | | | |
| | | Michael | Franey | | | $14.55 | | |
| | | Thomas | Cooper | | | $13.55 | | |
| | | Donald | Dressel | | | $13.55 | | |
| | | Eric | Hamilton | | | $13.55 | | |
| | | Michael | Conti | | | $13.55 | | |
| | | Jillian | Pelechaty | | | $13.55 | | |
| | | Jeffery | Reid | | | $13.55 | | |
| | | Bruce | Green | | | $14.55 | | |
| | | Edward | Jackson | | | $13.55 | | |
| | | Joseph | Hart | | | $13.55 | | |
| | | Michael | Gian | | | $13.55 | | |
| | | Robert | Trask | | | $13.55 | | |
| | Dog Control Officer Part-time | | | | | | | |
| | | Joseph | Butler | | | $10.50 | | |
| | Part-time Clerk | | | | | | | |
| | | Shirley | Howell | | | $10.75 | | |
| | | Rachel | Youngers | | | $ 9.25 | | |
| | POLICE MATRON | | | | | | | |
| | | Amy | Valenti | ECA | | $15.00 | | |
| | | Rachel | Youngers | | | $15.00 | | |
| | | Mary Anne | Zolnowski | | | $15.00 | | |
| | | Rachel | Miller | | | $15.00 | | |
| | | Donna | Kraft | | | $15.00 | | |
| | | Shannon | Rovnak | | | $15.00 | | |
| | | Cheri | McMillan | | | $15.00 | | |
| | | Laurie | Wojcik | | | $15.00 | | |
| | | Jamie | Opie | | | $15.00 | | |
| | Crossing Guard | | | | | | | |
| | | Judith | Fox | | | $20.00 | Per day | |